

## An Opportunity to Publish Your Work

**English Teaching Forum** (FORUM) welcomes article submissions from classroom teachers, teacher trainers, and language educators worldwide. FORUM accepts previously unpublished articles on a wide variety of topics in second/foreign language education, including principles and methods of language teaching; activities and techniques for teaching language skills; and classroom-based studies.

### FORUM accepts articles that:

- reflect up-to-date principles, methods, and techniques in English language teaching.
- appeal to FORUM's worldwide readership
- are well-written and organized and supply sufficient explanation to enable readers to apply the insights and recommendations in their classes with their own students.
- contribute new ideas and information to the field of English language teaching.
- put the topic in context by citing other authors.
- exhibit writing that is clear, concise, and easy to read.

Note: Articles that require knowledge of a language other than English or focus exclusively on teaching in a specific country may not be appropriate for the global readership of FORUM.

Look at FORUM online to see what topics have been included in recent issues and to see the length and scope of published articles: <http://exchanges.state.gov/englishteaching/forum-journal.html>.

### Guidelines for submissions

Submissions are always welcome; there is no deadline. Follow these guidelines in preparing articles for submission:

1. *Forum* does not accept previously published articles (print or online).
2. Maximum length is 6,000 words (an abstract is not necessary).
3. All pages should be double-spaced and have margins of about 3 centimeters/1 inch.
4. Use of first person is acceptable, especially when discussing your own teaching context.
5. Only the sources you cite in the article should be included in the list of references.
6. The article should comply with *The Chicago Manual of Style* (15th edition), in particular the citations of authors and references. A guide is available at: [www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html). Follow the instructions for **T** (text citations) and **R** (references).

### Submitting your article

We prefer to receive submissions as email attachments. Please do not send an article as the text of an email message. If you do not have access to email, you may send your article by post.

Email: [etforum@state.gov](mailto:etforum@state.gov)

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